

## **Probate and Administration of an Estate**

griffiths ings  
property lawyers

**Are you responsible for organising the settlement of a deceased relative or friend's estate?**

**Griffiths Ings Property Lawyers provides sympathetic advice and a professional service when you need it most**

Losing a loved one can be very difficult to deal with. Let Griffiths Ings work with you and your family to manage the often complex process required to deal with the affairs of the deceased.

At Griffiths Ings we provide our clients with peace of mind that their loved one's affairs will be dealt with efficiently and sensitively, and for a reasonable fee – the basis of which will be agreed with you when you instruct us. Please see below the types of services we can provide for you and your family.

### **Full Administration of the Estate**

This would include:

- Writing to all asset holders
- Submitting all tax forms and probate applications
- Obtaining the grant of representation
- Gathering in all assets
- Distributing the estate to the beneficiaries
- Preparing detailed estate accounts

### **Grant of Probate/Letters of Administration Only**

This would include:

- Submitting all tax forms and grant application
- Obtaining the grant of representation

We would then pass the grant of representation onto yourself and you would continue to administer the estate and distribute the funds to beneficiaries yourself.

### **Specific Services**

You may feel capable of completing the majority of the administration of the estate yourself but find that there are additional legal services that you require. We can offer advice and help with the following specific services:

- Deeds of Variation (where beneficiaries agree to vary the terms of the will)
- Administration of Trusts (help with any trusts set up under the will)

Also, if you have not yet considered how you intend to deal with any properties held by the estate, we have a number of skilled solicitors and conveyancers who would be able to help you.

**CONTACT THE WILLS AND PROBATE TEAM AT  
wills@griffithsings.com  
OR CALL US ON 01446 725198**

